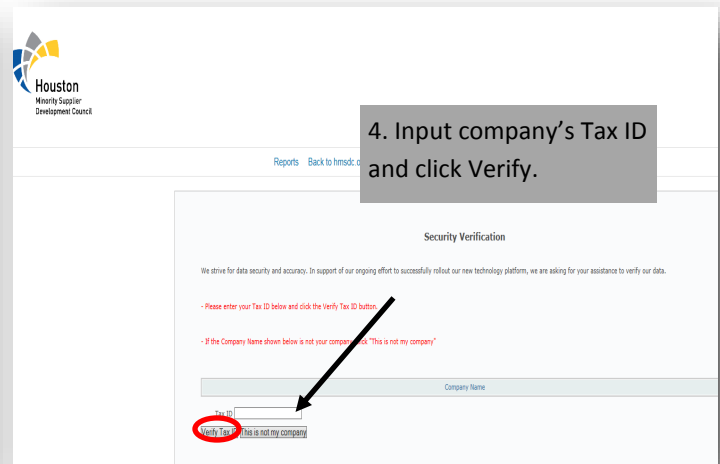
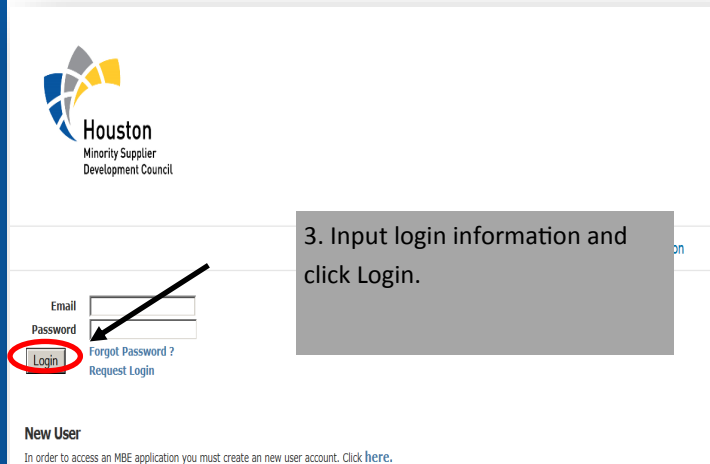
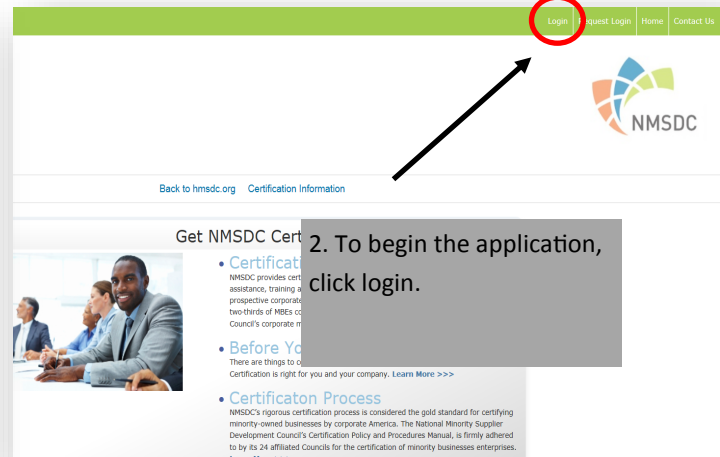
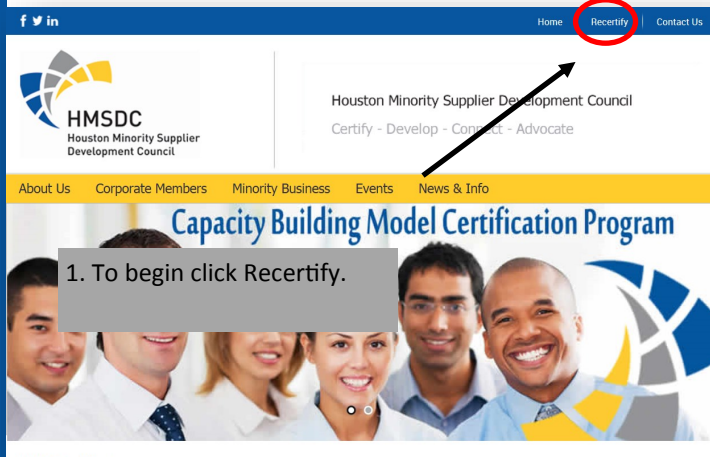


# Applying for Recertification? Here Are the Steps to Take....



To complete the process, firms can make the payment online and upload the documents. The documents we may need for recertification are:

- ⇒ Complete signed copy of the company's 2013 tax returns including all schedules
- ⇒ Complete signed copy of the company's 2014 tax returns including all schedules
  - ⇒ Declaration of minority status

If you do not remember the username (e-mail) associated with the account, please contact HMSDC at (713) 271-7805 or [certification@hmsdc.org](mailto:certification@hmsdc.org)