Applying for Recertification But Don’t Have A Login? Here Are the Steps to Take:

1. To begin, go to [www.hmsdc.org](http://www.hmsdc.org) and click Recertify.

2. Click Request Login.

3. Input the requested information and click submit to receive your login confirmation email.

4. You will receive an email from AdaptOne confirming your registration. Open the email and click on the ‘Click Here’ link to confirm the account.

5. Once you confirm the account, log into the application. If you reach a screen asking for your company EIN, email the Certification Department at [certification@hmsdc.org](mailto:certification@hmsdc.org) with the information below to let us know to associate the new log-in with the correct company.
   - Email address
   - First name
   - Last Name
   - Company name

6. Once you receive confirmation from HMSDC, input your login information and click Sign In to begin the application.

For more information contact (713) 271–7805 or certification@hmsdc.org

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